



MiChem Dynamics
LEADING CHANGE

IMPLEMENTATION OF ACCREDITATION DOCUMENTS TRAINING

Beyond adhering to the ISO/IEC 17025 requirements, it is imperative for the laboratory to incorporate specific accreditation mandates. This course is designed to furnish delegates with a comprehensive understanding of the accreditation process and all associated requirements, ensuring a thorough and effective implementation within the laboratory's operational framework.

By the conclusion of this course, participants will possess a robust understanding of the intricacies of implementing accreditation requirements in tandem with ISO/IEC 17025. Equipped with practical insights and strategies, delegates will be prepared to navigate the accreditation process seamlessly and elevate the overall quality and credibility of their laboratory operations.



THE COURSE WILL RUN OVER A PERIOD OF 2 DAYS

LEARNING OUTCOMES:

- Understand the role and purpose of an accreditation body.
- Understand the accreditation process and related requirements to ensure effective implementation.
- Understand the procedure for submitting documentation, undergoing assessments, and achieving accreditation status.

WHO SHOULD ATTEND THIS COURSE:

- Laboratory / Quality managers
- Nominative representatives
- Technical signatories
- Anyone involved in the implementation, maintenance or improvement of a QMS in testing and calibration laboratories

MINIMUM ENTRY REQUIREMENTS:

- Fluency in English writing and reading skills

TUITION:

- Training material included (English)
- Certificate of attendance or competence (based on outcome of assessment) will be issued on successful completion of training.

COURSE OVERVIEW:

DAY 1

- Introduction to the role and purpose of an accreditation body
- Overview of the accreditation process

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COURSE OVERVIEW:

- Accreditation requirements:
 - Accreditation Act No. 19 of 2006
 - Advisory (A) documents
 - Procedure (P) documents
 - Policy manual (PM)
 - Forms (F)

DAY 2

- Accreditation requirements continue:
 - Requirement (R) documents
 - Technical requirement (TR) documents
 - Technical guidance (TG) documents
- Assessment checklists
 - Forms (F)
- Test (assessment)

