



MiChem Dynamics
LEADING CHANGE

INTERNAL AUDITING FOR PROFICIENCY TESTING SCHEMES TRAINING

This training course offers a specialized focus on internal auditing principles aligned with ISO 19011 and ISO/IEC 17043 standards. Geared towards professionals involved in conformity assessment, particularly in the field of proficiency testing, the course aims to furnish participants with the expertise required to conduct rigorous internal audits adhering to globally recognized standards.

This course provides a specialized pathway for professionals engaged in proficiency testing activities, combining the foundational principles of ISO 19011 with the specific requirements of ISO/IEC 17043. Participants will leave equipped with the knowledge and skills necessary to conduct effective internal audits in the dynamic realm of proficiency testing and conformity assessment.



THE COURSE WILL RUN OVER A PERIOD OF 3 DAYS

LEARNING OUTCOMES:

- Understand the principles and importance of internal auditing as per the ISO 19011.
- Exploring the role and responsibilities of an internal auditor.
- Learning the audit process, from planning to reporting.
- Developing skills in conducting risk-based audits.
- Preparation and conduct of internal audits based on requirements of ISO/IEC 17043:2023 and additional accreditation requirements.

WHO SHOULD ATTEND THIS COURSE:

- Quality assurance professionals
- Internal auditors
- Anyone involved in the management and improvement of organizational processes

MINIMUM ENTRY REQUIREMENTS

- Fluency in English writing and reading skills

TUITION

- Training material included (English)
- Certificate of attendance or competence (based on outcome of assessment) will be issued on successful completion of training.

PRE-REQUISITE:

- The delegate should have successfully completed an ISO/IEC 17043:2023 Quality management system course.

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COURSE CONTENT

DAY 1

- Introduction to internal auditing and ISO 19011
 - Overview of internal auditing principles.
 - Introduction to ISO 19011 and its relevance.
 - Roles and responsibilities of internal auditors.
- Plan for and perform an audit within a quality management system
 - Risk-based audit planning.
 - Developing audit checklists and criteria.
 - Understanding the audit scope and objectives.
- Conducting the audit
 - Results of the audit are evaluated and interpreted
 - Techniques for effective information gathering.
 - Interview skills and effective communication.
 - On-site observation and evidence collection.
- Reporting and follow-up
 - Writing effective audit reports.
 - Communicating findings to stakeholders.
 - Follow-up procedures and corrective actions.

DAY 2

- Practical demonstration
 - Auditing of management systems based on ISO/IEC 17043:2023

DAY 3

- Practical demonstration
 - Auditing of technical activities based on ISO/IEC 17043:2023

